Deneb Software wishes you a very Happy Holiday Season with best wishes for continued success and prosperity in the new year.

It's almost here! December 31st is fast approaching again!

It doesn't seem possible that 2018 is now in its fourth quarter and the filing of the year-end payroll tax returns will soon be required!

We are currently in the process of updating all of the Payroll programs that have had changes made for the year-end 2018 Reporting by the Social Security Administration, the Internal Revenue Service, and specific states that have made changes to the electronic version of their filing requirements.

IMPORTANT!
In order to be in filing compliance with the state or states where you file Payroll Tax Returns, please check with your state(s) as some have lowered or dropped the minimum employee number required for Electronic or Mag Media Filing. If your Electronic Filing Requirements have changed this year and the state is not on the list of State Programs given on page 2 of this document, please email the Deneb Support Dept. at cherylhac.denebinc@att.net as soon as possible to give us the state's name for 2018 programming changes required.

- We will be releasing our 2018 December Payroll Updates starting the week of December 3rd.

- Federal and State Withholding Tax Tables will be verified and revised as required, when they become available. They will then be uploaded to our Deneb Website at www.denebsoftware.com on the "Tax Tables & Year End/Downloads" Screen. By contacting us, you can also request specific tax tables be emailed to you.

INSTRUCTIONS FOR SCHEDULING INSTALLATION OF YOUR REQUIRED PAYROLL 2018 YEAR-END UPDATES
(Installation Service - No Charge)

Starting Friday, November 30, 2018, appointments can be made by calling Penny at our Arizona Office 480-836-1577; or by sending an email to: denebsup.denebinc@att.net and Penny will contact you.

- The start date for Update installation is the week of December 3, 2018.

- Scheduling can be made for a specific weekday, Monday thru Friday and you must select either AM (8:30 - 11:30 EST) or PM (12:30- 4:30 EST). These are the times that you can expect a phone call from a Deneb Support Tech. to perform the installation.

- Normal installation should take less than 15 minutes to complete. All Deneb Users will be required to log out of all open Deneb sessions until the install is complete.

December 2018 Deneb Payroll Program Updates

Note: Programs not standard to the menu will be marked with a single asterisk (*). These will have to be added to the menu if you desire to use them and they do not currently appear on a payroll menu.

The following is a list of program revisions and enhancements made to the DENEB Construction Accounting and Estimating System since the Spring 2018 Update.

SYSTEM
Main Deneb Menu - Revision Updated to 10.3.6 for the Year-end Payroll Updates

PAYROLL
Quarterly State Electronic Unemployment Wage & Tax Reports:

- Revised for 2018 New Specifications Required.

    Kentucky: * pr0810ky Rev. 10.4

    Ohio: * pr0810oh Rev. 10.6

Annual W-2 Tax Reports:
For Federal: "Print W-2's & Create Electronic Files"   pr0982 Rev. 10.19

Note: The following changes made to this program's screens and functions:
- A new entry field has been added on the screen, after answering the question 'Do you wish to create an electronic file?'. This field can be left blank for the Federal Electronic W-2 file; or you can select one of the five State options listed below* to create a State Electronic W-2 file, specific to your screen selection. If you select a state here, the next two screens of input will default with the Federal W-2 data from the previous year. You must change the required State information fields on these screens and save both before continuing.
- If you are using the State section of this program for W-2's, when running this program for the 2018 year again you will always have to verify that both of these screens have the correct data for your State selected or the Federal W-2. Each State's 2018 data will be stored, as well as the Federal data for the next year's default.
- Revised to add Box 12 Codes of 'FF', 'GG', and 'HH' fields to Deneb's Search Selection List to be printed on the Paper W-2 Form and/or included in the Electronic W-2 File for the Social Security Administration and IRS.

For States Requiring 2018 Revised Electronic W-2 Tax Reporting: (This function was added to the Federal W-2 program above)
- Revised to add Box 12 Codes of 'FF', 'GG', and 'HH' fields to Deneb's Search Selection List to be included in the Electronic W-2 File for the specific state that you select. Each State's 2018 changes have also been included.
- Revised to create the file with only the Employees who had wages paid and taxes withheld that are specific to the Filing State.
- All of the Special State W-2 Programs do not have to be added to a Payroll Menu. When you run the Federal "Print W-2s or Create the Electronic File" program listed above, you will be able to select either the Federal or one of these *specific States for the Electronic portion of the program:

    Indiana: pr0982in   Rev. 10.19
    Kentucky: pr0982ky   Rev. 10.19
    Ohio: pr0982oh   Rev. 10.19
    Virginia: pr0982va   Rev. 10.19
    West Virginia: pr0982wv Rev. 10.19
    Iowa: pr0982ia   Rev. 10.19