

Year-End December 31, 2021 Deneb 2000 Customers

IMPORTANT NOTE: The State Tax Tables are in process of being loaded to the Deneb Website. Please Refresh the screen by selecting the F5 Function on your keyboard, to update any items completed since the screen was last opened.

DENEB2000 PROGRAM UPDATES

The following is a list of program revisions and enhancements made to the DENEB Construction Accounting and Estimating System since the previous Updates. If your Rev. number on your Deneb Main Screen is prior to Rev. 10.3.7, DO NOT LOAD THIS UPDATE. Please call Deneb at 480-836-1577 to make an appointment with our Technical Support Dept, for assistance.

SYSTEM

Main Deneb Menu Rev to display Revision 10.3.8

<u>PAYROLL</u> Note: This is the only payroll program updated this year. The remaining payroll information is to help with your year-end payroll taxes (based on changes made last year).

Print IRS form 941 Quarterly Report Worksheet (pr0820 Rev 10.10):

This report has been modified to properly calculate the employee's earnings for the category of all Medicare Wages and the tax and Medicare Wages over \$200,000 to be taxed when this amount is reached.

Also on page one, the Total Social Security (FICA) Taxable Wages and the Taxable Wages for Medicare Tax column has been eliminated and replaced by the 3 possible Tax calculations included in the Summary section and to match the Tax Paid Records for Social Security and Medicare.

STATE OF OHIO PAYROLL TAXES:

Note: If you are new to the Electronic Filing program in Ohio, you will need to pre-register with Ohio to file the electronic W-2 file on their website this year. With this program, it will allow you to print one W-2 for each Employee, using the 'All' option for Local printing (and print out the yearly report of taxes for Ohio's local, school district taxes to give to the Employees, send to the local and school district if still required; and create the Electronic File with the School District Tax and Local Taxes shown separately in the Local Tax section.

Ohio has changed their Browser Requirement to 'Chrome'. Uploads using other Browsers will not be accepted.

Note: OH is now requiring all Employers with more than nine employees receiving a W2 Form for 2021, must file their Ohio W2's electronically on the Ohio Portal. If your Company has not filed taxes on the portal, you should contact the Ohio Tax Office to see if you need to register, as soon as possible.

Helpful Reminder on how to access the different State Electronic W2 Programs included in the Federal Electronic W2 Program:

Use the State Code of IN, KY, OH, VA, WV, or IA. [These are the only ones programmed currently] instead of the Federal FD code, to be able to enter your State to create the file in your Deneb Folder.



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Please contact us **if you have been notified** of any 2021 State electronic or paper W-2 report changes; or if your electronic upload file does not pass.

Also, if you incorporated any of the COVID-19 adjustments into your payroll processing for 2021, please check with your Accountant about this tax reporting requirement (if any) for all Payroll Tax Returns that you are filing. After you get this information, if you must include the COVID-19 data in your W-2 Filing or other Payroll Tax Reports, then this input must be completed in Deneb, **before you close the month, quarter, and year of 2021.**

Create State Quarterly Electronic Reports for Unemployment Requirements (pr0810)

The following States have electronic filing programs in your Deneb System:

Indiana, Kentucky, Michigan, Ohio, Virginia, West Virginia, and Iowa.

Print OHIO W-2 (All) Paper Forms for Year 2021 (pr0982 Rev. 10.20)

*** Note: When printing the paper W-2 Forms for the year 2021, the State has issued a change in the requirement as of last year; for the Local School District Tax to be printed on the paper copies of the W-2. If you have less than 10 employees getting W2s, and If the Employee works in more than one Local during the year and lives in a School District Tax Local, then you must print all your paper W2s with 'Yes' to print the School District Taxes separately. These copies would be given to the Employee, the Local and the School District Agencies.

The Deneb program used for printing the paper forms has a question following the section of selecting the Deduction and Reimbursement Items to be printed on the forms. It asks about printing a W-2 for all Locals individually or as a total.

If you select the 'total' option, it will only print 1 W-2 per Employee, the program 'rolls up' the Local, County, and Ohio School District Tax into one amount and prints 'ALL' in the Description box. (Using this option previously, you would probably have printed out the 'Local' Tax Reports for Each Employee to give out with their one printed W-2 Local copy) for previous years. Many Deneb Customers used this method due to the large amount of different Ohio Cities where the Employees work and live that have a tax structure required. It worked because the State did not request any Local Tax data on the W-2 until last year.



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ADDITIONAL NEW PROGRAMS:

- ACCOUNTS PAYABLE: Modified the Accounts Payable Create 1099-NEC to print on the new 3-up forms.
- ACCOUNTS RECEIVABLE: Added option to print the new 'Remit-To-Address' on the Invoice.
- PAYROLL: Added an email address to the Employee's Master File.
- SYSTEM: Company Address Utility Setup Added a separate Remit-To-Address for printing on A/R Invoices.

Modified all Programming to accommodate Canada's Zip Code entry.

NEW PROGRAMMING AVAILABLE AS A SEPARATE ADD-ON FEATURE (INCLUDED IN ACCOUNTS RECEIVABLE, PAYROLL, AND PURCHASE ORDERS IN THE EXISTING PROGRAMMING). SCHEDULING FOR INSTALLATIONS WILL BE SOMETIME IN FEBRUARY 2022. (CALL FOR PRICING AFTER JAN. 2022):

- EMAIL ACCOUNTS RECEIVABLE INVOICES AND STATEMENTS.
- EMAIL PAYROLL DIRECT DEPOSIT CHECK STUBS/VOIDED CHECK, OR ON PLAIN PAPER STOCK WITH YOUR LOGO.
- EMAIL PURCHASE ORDERS TO SUPPLIERS.

WE ALSO HAVE TWO PROGRAMS THAT CAN BE PURCHASED: AP POSITIVE PAY AND PR POSITIVE PAY

THEY ARE BANKING REQUIREMENT TYPE PROGRAMS. ONE FOR ACCOUNTS PAYABLE AND ONE FOR PAYROLL.

These are connected to the check printing programs in Deneb. So, if you have Direct Deposit Payroll payments; however, need to write payroll checks also this program provides the Bank with an electronic upload from you listing all the checks written that day, so they can verify the checks being cashed are valid for the amount and payee.